



KING'S HOUSE AT THE SHRINE

451 South DeMazenod Dr Belleville, Illinois 62223

• (618) 397-0584

• ashore@snows.org or grichards@snows.org • www.snows.org

Thank you for your invaluable help in recruiting retreatants!
We hope these items help you spread the word.

Your recruiting packet contains:

1. Sample bulletin announcements - add your information and give these to the parish bulletin editor *two months* in advance of the retreat date.
2. Posters - to hang on the bulletin board. (*Input your name, phone number and retreat date*)
4. Registration sheets - to register individuals (return to King's House by mail or E-mail: ashore@snows.org or grichards@snows.org)
5. Brochures - describes the current Quiet Retreat program. *These may be helpful for new retreatants. Let us know if you need more.*

About Registration:

1. Please send the registration list to King's House new location (451 S. DeMazenod Dr Belleville, IL 62223). If you have some names but are waiting for others, it would be better to send the names you already have. **We require a \$50.00 deposit to hold reservations. This can be paid over the phone with a card or in the mail with a check.**
2. Please indicate anyone that needs assist bars in the bathroom or has special medical/dietary needs.
3. Retreats are open to **EVERYONE** – this includes people from other faith traditions. Remember to spread the word throughout the community.
4. Remind retreatants that if they cannot make the scheduled date to please call in advance to schedule a different time.

About Your Pastor and Parish Ministers:

Notify your pastor when the retreat date is near. ***One of our major goals during the retreat is to explain how important it is to be active in the parish and its ministry. Make sure to:***

1. Ask the pastor for names of new people or groups you can invite to the retreat.
2. Ask the pastor/spiritual leader to give a personal endorsement of the retreat from the pulpit.
3. Make sure to post the information in the parish bulletin *two months* before the retreat.
4. Also, invite the pastor for Friday evening dinner to enjoy a meal with his parishioners! (Dinner is around 6:15 pm but **please be sure to notify us in advance.**)

Please contact the office if you need more registration sheets or brochures! Office hours are Monday-Friday 8-4pm but we can also be reached at ashore@snows.org or grichards@snows.org.

THANK YOU for your interest and dedication. We look forward to seeing you!